

Committee Meeting No. 7
at the Wellington Pub in Seaford
on 21st October 2009

Present

Andy Lock	Chairman
Clive Aberdour	Secretary
David Hester-Lock	Treasurer
Ian Cairns	Website Manager
Eddie Collict	Committee Member for Campaigning Issues
Sue Turner	Committee Member for 'Women in Cycling'
Denis Bass	
Sharon Bass	
Jamie Lynch	
Mark Woodgate	
Gillian Tait	

Introduction

1 Andy introduced Denis, Jamie and Mark who were to become ride leaders, Gillian who had offered to help, in particular with the Bike-It topic and Sharon.

Apologises for Absence

2 Apologises from Rod Lambert who was not able to attend this meeting.

Purpose of Meeting

3 The main purpose of the meeting was to review progress on issues about bike rides/events and matters directly related to them. Other issues, eg campaigning issues, had been the subject matter of the previous committee meeting. The format of committee meetings had been changed to try to ensure that justice was done to a limited range of topics. Action points were included with relevant topics.

Minutes of Previous Meeting

4 Agreed.

Ride Leaders

5 The meeting agreed to the following appointment:

Denis Bass (Ride Leader for both Road and MTB types of rides and events)

Proposed by Andy Lock

Seconded by Clive Aberdour.

6 Jamie Lynch and Mark Woodgate were nominated by Andy Lock as Ride Leaders, Mark for MTB only and Jamie for both types. No other committee member present at the meeting could second the nomination as they had not seen Jamie's and Mark's cycling skills. Clive to contact Rod to see if he could help out with seconding. AP 7/1.

Since the meeting Clive has contacted Rod who has been able to second Jamie's nomination as he had ridden with Jamie who had led demo days rides and proved to be a very capable rider and ride leader.

Mark's ride leader approval is pending being seconded by another committee member on a subsequent ride, to be arranged.

7 Clive had registered the existing ride leaders with the CTC and also Denis, Jamie and Mark. AP 5/11 discharged.

Rides

8 The meeting agreed that **club-night rides** should continue throughout winter, weather permitting. These would continue as on-road rides on Tuesdays and MTB rides on Thursdays.

9 It was also agreed that **weekend rides** should continue throughout winter.

10 It was agreed that the same pattern of rides should continue to be followed for the remainder of this year. Ride leaders to send details of rides they could organise for the rest of 2009 to Clive. AP 7/2.

11 Clive to email a programme of rides (2009) to members and to Ian for publishing on the website. AP 7/3.

12 Denis offered to organise a ride on New Year's Day which the meeting thought was a good idea.

13 The meeting agreed that we need to have a programme of events and rides in 2010.

14 The next **'Women only' ride** to be in early Spring (before May). Eddie would contact the mayors of Seaford, Newhaven and Peacehaven (all women) and invite them to the ride. AP 7/4.

15 Andy would advise Joanne Smith of the Seaford Gazette. AP 7/5.

16 Andy said he would like to organise a 24 hour bike ride in Friston Forest. The idea had been suggested by Jamie Lynch. Andy to contact the Forestry Commission to see if this would be possible. AP 7/6.

17 APs 2/14, 5/9, 5/10, 6/12, 6/13 discharged.

National Bike Week

18 Clive had issued a paper on 6 October to committee members entitled 'Proposal for Bike Week Events'. AP 4/3 discharged.

19 The meeting agreed that Clive should register the events through the National Bike Week website. AP7/7.

20 It was suggested that we should advise local firms about National Bike Week and at the same time tell them about the 'Bike to Work' scheme which entitles employees to get a substantial reduction on the price of a new bike. Committee members and ride leaders may like to advise their employers. AP7/8.

Charity Ride

21 Clive suggested that Cycle Seahaven ought to work with a local charity or a local branch of a larger charity in organising an annual fund-raising bike ride in preference to the ideas previously suggested at committee meetings.

22 Denis Bass, treasurer of the local branch of the Motor Neurone Disease (MND) Association explained that the Association offers care and support to local people with MND and, at a national level, funds research into the disease. The annual income at a local level was about £32,000.

23 The meeting agreed that it would be a good idea for Cycle Seahaven and the local branch of the MND Association to work together in organising charity bike rides. Denis proposed that the South Downs Way from Winchester to Eastbourne would make for a good charity bike ride in 2010. Clive suggested that we should be able to organise a London to Paris event within two or three years.

Denis and Clive to organise a South Downs Way event. AP 7/9. (APs 4/2, 4/6 and 4/8 superseded).

Christmas Meal

24 Clive issued Christmas Meal menus for Diella's Italian Restaurant in Seaford. Christmas menus were not available for the Wellington. (AP 6/14 discharged). The meeting agreed to going to Diella's on 17 December. Clive to organise it. AP 7/10.

EGM

25 Andy summarised the recent meeting that he, Ian and David had had with with Rupert Clubb, Head of Transport in ESCC. (APs 5/13 and 6/2 discharged). We had been asked by ESCC to compile our vision of cycling in Seaford. Therefore input was needed from the membership and the meeting agreed that an EGM should be held on this subject.

26 The date of the EGM would be Wednesday 25 November, 8.00pm. The room has been booked at the Wellington.

27 Andy will produce a list of our requirements for cycling in Seaford which he would issue to committee members for comment. AP 7/11.

28 This will include Bike-It requirements from Gillian Tait.

29 Andy to contact Sam Shippen (Seaford Town Clerk) to get a deadline for our input to the Seaford Transport Plan. AP7/12.

Google Group

30 Following a suggestion from one of our members, Roger White, a Google Group had been set-up by Ian for Cycle Seahaven.

A Google Group is essentially an on-line discussion group based on a common interest. It's a free service. It will allow members who register with the Cycle Seahaven Google Group to communicate with other members who have registered. A key point about the Google Group is that it won't contain the email addresses of members who have not registered. Hence, there should not be a data protection issue. A benefit for Cycle Seahaven members is that anyone wanting to do a bike ride at short notice can contact other members in the group to invite them on their ride.

31 Ian would send an email to all members of Cycle Seahaven inviting them to join this Google Group. AP 7/13.

Publicity Cards

32 Andy had issued emails to committee members with drafts of a small publicity card for handing out to potential members. A design was agreed 'Clubs 3 draft' and Ian would arrange a final version to be designed which would give a transparent effect to the logo. AP 7/14.

33 Clive to supply Andy with 160g/m² paper for printing them. AP 7/15.

Posters

34 Posters had been printed. (APs 6/6 and 6/7 discharged). AP3/4 carried forward.

Events for 2010

35 The meeting agreed that we should have some 'weekender' bike rides based in Dieppe in 2010. Clive would organise these. AP 7/16.

36 A South Downs Way charity event and events for National Bike Week had already been agreed. See paragraphs 18 to 23.

37 Clive would write a proposal for a Tour de la Manche cycle tour (Newhaven-Dieppe-Calais-Dover-Newhaven). AP 7/17.

Cycle Jerseys

38 Ian would produce a design for approval at the next committee meeting. AP 7/18.

AP6/9 carried forward.

Newsletter

39 Andy suggested that the club should have a regular newsletter. Clive would produce a quarterly newsletter (as a PDF document) starting in January 2010. AP7/19.

40 Andy would write a 'Review of 2009' article for the first newsletter. AP7/20.

Date of Next Meeting

41 The next meeting will be the EGM at 8.00pm on Wednesday 25th November at the Wellington.

Outstanding Action Points

There are some action points still outstanding from previous meetings which either need to be carried out by our next meeting or abandoned with agreement of the committee. Some have been discharged which were not mentioned at this meeting. These were:

5/2		Add 'Date' to membership form and issue to committee	Clive
5/3		To put Version 2 of the membership form on the website	Ian
6/11		To ask a member to audit the accounts	Andy
6/15		Check the mailing list is up-to-date	Andy

Action Points

*APs	Para	Action	By
3/2		Advise committee of CTC's response to error in their risk assessment	Clive
3/4	33	Posters in cycle shops	Andy
4/4		To insert a link on our website to Seaford Striders' website but first need to arrange a reciprocal arrangement.	Ian
5/1		To email CTC 3 rd party insurance description to members	David
5/4		To contact headmaster of Wilkinson Way School re Bike-It	Andy
5/12		Amend Organising Bike Rides procedure and issue to the committee.	Clive
6/1		To contact Sussex Horse Riders Association	Eddie
6/3		To send an email to the A27 Stakeholders	Andy
6/4		To contact Ben Sherratt of Sustrans	Andy
6/5		To run another workshop in January	Andy
6/8		To make suggestions to advertise Cycle Seahaven	All
6/9		To contact Ian about the designer for the cycling jerseys	Andy
6/10		To arrange the AGM and issue the required papers	Clive
7/1	6	To contact Rod to see if he could help out with seconding	Clive
7/2	10	To send details of rides they could organise in the remainder of 2009	Ride Leaders
7/3	11	To issue programme of rides (2009) to members and Ian for website	Clive
7/4	14	To contact the 3 Seahaven mayors about a 'women only' bike ride	Eddie
7/5	15	Advise Joanne Smith of the 'women only' bike ride	Andy
7/6	16	Contact The Forestry Commission re a 24 hour bike ride	Andy
7/7	19	Register events for National Bike Week	Clive
7/8	20	May like to advise their employers about the 'Bike to Work' scheme	All
7/9	23	To organise a South Downs Way event for 2010	Denis, Clive
7/10	24	To organise the Christmas Meal	Clive
7/11	27	To produce a list of our requirements for cycling in Seaford	Andy
7/12	29	To contact Seaford Town Clerk to get a deadline for our input to the Seaford Transport Plan.	Andy
7/13	31	To email all members about the Google Group	Ian
7/14	32	To arrange transparent effect of logo in final design of publicity card	Ian
7/15	33	To supply Andy with some 160 g/m ² paper	Clive
7/16	35	To organise some Weekenders in Dieppe in 2010	Clive
7/17	37	To write a proposal for a Tour de la Manche cycle tour in 2010	Clive
7/18	38	To produce a design for the cycle jerseys	Ian
7/19	39	To produce a quarterly newsletter starting in January 2010	Clive
7/20	40	To write a Review of 2009 article for the first newsletter	Andy

**The first number of the action point refers to the committee meeting no.*